



Privacy Policy

Our contact details

Name: The Trustees

Email: hello@thesqueeze.org.uk

Date privacy notice completed: October 2022

The type of personal information we collect

Personal information is any information that can be used to identify a living person. For example name, email address, etc.

We currently collect and process the following information:

- Name
- Address
- Email address
- Contact telephone number

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- In order to process your donation
- In order to consider a funding request

We use the information that you have given us in order to contact you regarding your donation or funding request.

We may share this information with our bank.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

(a) We have a contractual obligation. The processing is necessary for a contract we have with you regarding your donation/your request for funding.



(b) We have a legal obligation. In order to claim gift aid we require to keep details of all donors.

(c) We need it to perform a public task. We need to keep your details in order to perform our official tasks i.e. the charitable purposes.

How we store your personal information

Your information is securely stored.

We keep your personal information for 7 years. We will then dispose of your information by deleting it from our database.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at hello@thesqueeze.org.uk if you wish to make a request.



How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at hello@thesqueeze.org.uk

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>

